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Dear parent/guardian,

George Street Primary School is looking forward to another great year of teaching and learning next year and would like to advise you of our School’s voluntary financial contributions for 2024.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school provides the best possible education and support to our students. We want to thank you for your support, particularly the support provided through fundraising or time volunteered. This impacts our school greatly by increasing the programs we are able to offer.

Within our school, your support has allowed us to offer a variety of subjects and special curriculum experiences, such as cooking, local excursions on our privately owned buses, STEAM, ICT, such as CODING equipment, enhanced digital learning opportunities, photography, the upgrade of our playgrounds, school grounds and facilities. As a result of your contributions, we have provided state of the art facilities and resources for students’ engagement and learning experiences that are modern, inclusive and collaborative.

For further information on the Department’s Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

*Kerrie Groves*

**Acting Principal**

*Samantha Hastie*

**School Council President**

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| --- | --- |
| Student Name: | Grade: |

**NOTE: This form is for your records only. Please complete and return the one-page cover document.**

**Total**

|  |  |
| --- | --- |
| **Category** |  |
| Curriculum Contributions | $ |
| Other Contributions | $ |
| Extra-Curricular Items and Activities | $ |

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| **Curriculum Contributions** - items and activities that students use, or participate in, to access the Curriculum | Amount | **Purchase**  **(Please tick)** |
| **Grade 5/6 Book List:**   * 1 x J.Burrows A4 Display Book 20 Pocket Refillable Green ($3.00) * 1 x J.Burrows 80gsm Premium A4 Copy Paper 500 Sheet Ream ($7.80) * 1 x J.Burrows Recycled Foolscap Document Wallet 220 gsm Blue ($1.10) * 1 x J.Burrows A4 Ruled Office Pad 120 Page ($2.80) * 3 x Studymate A4 70gsm 8mm Ruled Exercise Book 96 Page ($4.50) * 3 x Studymate 335x240 100gsm Mega Monster Scrapbook 64 Page ($3.00) * 2 x Artline Smoove Ballpoint Pen Blue ($0.80) * 2 x Artline Smoove Ballpoint Pen Red ($0.80) * 2 x Studymate Glue Stick 35g ($2.40) * 5 x Staedtler Natural Graphite Pencils HB ($1.80) * 1 x Studymate Coloured Markers 12 Pack ($2.00) * 1 x Studymate Coloured Pencils 12 Pack ($1.90) * 1 x Studymate Wooden Ruler 30cm ($0.50) * 1 x Studymate Soft Grip Student Scissors 6.5”/165mm ($3.20) * 2 x Studymate A4 70gsm 10mm Grid Book 96 Page ($3.40) * 1 x J.Burrows Whiteboard Markers Bullet Black 4 Pack ($5.00) * 1 x Studymate People & Planet Positive Eraser Small ($0.40) * 1 x J.Burrows Recycled Foolscap Document Wallet 220gsm Lime ($1.10) * 1 x Keji A4 Office Pad Plain 100 Leaf ($2.50) | $48.00 |  |
| **School Diary** *(Communication purposes)* | $7.00 |  |
| **Spelling Mastery Book** | $31.00 |  |
| **Year Prep to 6 classroom consumables, materials & equipment**   * Art – *paint, crayons, canvas, glitter, coloured paper ($10)* * STEAM *– chemicals, supplies ($10)* * Cooking supplies (unless meal going home) – *Ingredients, supplies ($20)* * P.E. – *Sports equipment ($5)* * Inquiry Learning *(community programs) ($5)* | $50.00 |  |
| **Year Prep to 6 ICT Devices** *– provision of devices from the shared classroom sets (including iPads, electronic learning posts, laptops & coding devices)* | $30.00 |  |
| **Year Prep to 6 Printing and photocopying of worksheets and learning materials** | $5.00 |  |
| **Total Amount** | **$171** |  |

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| **Other Contributions -** for non-curriculum items and activities | **Amount** | **(Please tick)** |
| Building maintenance and improvements | $20.00 |  |
| Student wellbeing programs (including lunches, excursions) | $10.00 |  |
| First aid equipment | $15.00 |  |
| Bus contribution | $10.00 |  |
| School grounds maintenance and improvements | $15.00 |  |
| Classroom library to update resources & Book Club purchases | $5.00 |  |
| **Total Amount** | **$75** |  |

**Extra-Curricular Items and Activities**

George Street Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

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| **Extra-Curricular Items and Activities** | **Amount** | **Purchase**  **(Please tick)** |
| End of year concert | $10.00 |  |
| School Camp Deposit *(payable at the end of term 1)* | $50.00 |  |
| Other optional excursions to be scheduled | *TBA* |  |
| **Total Extra-curricular Items and Activities** | | **$** |

### Financial Support for Families

George Street Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

* the Camps, Sports and Excursions Fund *(CSEF)*
* CentrePay
* Tailored payment arrangements

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Carly Toth

Ph: 03 *[5571 1478]* | Email: [*carly.toth@education.vic.gov.au]*

### Payment methods

### We would appreciate families making their contributions and payments as soon as possible in the new school year. Contributions and payments should be finalised by the end of February 2024 using either, direct deposit to the school bank account: Commonwealth Bank: 063 513 / 10058640, BPAY, EFT or Cash

### Refunds

### *Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department’s Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.*

**parent PAYMENTS policy**

**ONE PAGE OVERVIEW**

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|  | FREE INSTRUCTION   * Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL. * Schools may invite parents to make a financial contribution to support the school. |

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|  | PARENT PAYMENT REQUESTS  Schools can request contributions from parents under three categories:   |  |  |  | | --- | --- | --- | | Curriculum Contributions  Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum. | Other  Contributions  Voluntary financial contributions for non-curriculum items and activities that relate to the school’s functions and objectives. | Extra-Curricular Items and Activities  Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis. |  * Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices). |

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|  | FINANCIAL HELP FOR FAMILIES   * Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn’t miss out. * Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements. |

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|  | SCHOOL PROCESSES   * Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency. |

